

March 2010						
S	Monday	Tuesday	Wednesday	Thursday	Friday	S
	1 FileMaker 10 Level 1	2 PowerPoint 2003 Level 1	3 Access 2003 Level 1	4 Private Group Class	5 Access 2007 Level 1	6
7	8 Word 2003 Level 1 Word 2007 Level 3	9 PowerPoint 2007 Level 1 Excel 2003 Level 1	10 Excel 2003 Level 2 Excel 2007 Level 1	11 Visio 2003/2007 Level 1	12 Project 2003/2007 Level 2	13
14	15 Excel 2007 Level 2	16 Word 2003 Level 2 Dreamweaver CS4 Level 2	17 Excel 2003 Level 3 Photoshop CS4 Level 1	18 Excel 2007 Level 3 Acrobat 8 Level 1	19 InDesign CS4 Level 1	20
21	22 "Magic is believing in yourself, if you can do that, you can make anything happen.", Goethe	23 Illustrator CS4 Level 1 Excel 2003 Pivot Tables	24 HTML Level 1 PowerPoint 2003 Level 2	25 Excel 2003 Tips & Tricks	26 Excel 2003 Focus on Functions	27
28	29 Private Group Class	30 Computer Basics Access 2003 Level 3	31 Excel 2007 Focus on Functions Excel 2003 Level 1			

April 2010						
S	Monday	Tuesday	Wednesday	Thursday	Friday	S
				1 Excel 2003 Level 2	2 Private Group Class	3
4 E A S T E R	5 Outlook 2003 Level 1 Office 2007 New Features	6 Dreamweaver CS4 Level 1 Outlook 2007 Level 1	7 Access 2007 Level 2	8 Illustrator CS4 Level 2 Excel 2007 Level 1	9 Windows 7 Level 1	10
11	12 Private Group Class	13 Access 2003 Level 2	14 Excel 2003 Level 1 Excel 2007 Level 2	15 PowerPoint 2003 Level 3 Access 2007 Reports & Forms (2 days)	16 Excel 2003 Level 2 Access 2007 Reports & Forms (2 days)	17
18	19 Excel 2003 Charting	20 Excel 2003 Level 3 PowerPoint 2007 Level 1	21 Access 2007 Level 3 PowerPoint 2003 Level 1	22 Excel 2003 Macros	23 Excel 2007 Macros Access 2003 Level 1	24
25	26 Relational Database Design Theory	27 Access 2007 Level 1 FrontPage 2003 Level 1	28 PowerPoint 2007 Level 2 Effective Website Design	29 Word 2007 Level 1	30 Excel 2003 Level 1	

May 2010						
S	Monday	Tuesday	Wednesday	Thursday	Friday	S
30	31 MEMORIAL DAY					1
2	3 FileMaker 10 Level 1 Word 2003 Level 3 Excel 2003/2007 Scientists/Engineers	4 Visio 2003/2007 Level 1 Excel 2003 Level 2 Excel 2003/2007 Scientists/Engineers	5 Project 2003/2007 Level 1 (2 days)	6 Project 2003/2007 Level 1 (2 days)	7 Publisher 2003/2007 Level 1 Excel 2007 Level 1	8
9	10 HTML Level 2 Visio 2003/2007 Level 2	11 Access 2003 Reports & Forms (2 days) Excel 2003 VBA Level 1 (2 days)	12 Access 2003 Reports & Forms (2 days) Excel 2003 VBA Level 1 (2 days)	13 Excel 2003 Level 1 Excel 2007 Level 2	14 Word 2003 Level 1 Excel 2007 Pivot Tables	15
16	17 PowerPoint 2003 Level 2 Excel 2007 Charting Excel 2003 2 days Financial Analysis	18 Excel 2007 Tips & Tricks Access 2003 MACROS (2 days) Excel 2003 2 days Financial Analysis	19 Excel 2003 Level 2 Access 2003 MACROS (2 days) Excel 2007 Level 3	20 Word 2007 Level 2 Flash CS4 Level 1 (2 days)	21 Outlook 2007 Level 2 Flash CS4 Level 1 (2 days)	22
23	24 Outlook 2003 Level 2	25 Dreamweaver CS4 Level 2 Excel 2003 Tips & Tricks	26 Photoshop CS4 Level 2 Word 2007 Level 3	27 FrameMaker 9 Level 1 Office 2007 New Features	28	29

June 2010						
S	Monday	Tuesday	Wednesday	Thursday	Friday	S
		1	2	3 Excel 2007 (2 days) Financial Analysis	4 Excel 2007 (2 days) Financial Analysis	5
6	7 Excel 2003 Level 1 FrontPage 2003 Level 2	8 Word 2003 Level 2 PowerPoint 2003 Level 1	9 Excel 2003 Level 2 Access 2003 Level 1	10 FileMaker 10 Level 2 Project 03/07 Level 2	11 Excel 2003 Level 3 Access 2007 Level 1	12
13	14 Excel 2007 Level 1	15 Access 2003 Level 2 PowerPoint 2007 Level 1	16 Excel 2007 Level 2 Excel 2003 Pivot Tables	17 Access 2007 Level 2 PowerPoint 2003 Level 3	18 Computer Basics for new PC Users PowerPoint 2007 Level 2	19
20	21 Access 2007 Level 3	22 PowerPoint 2007 Level 3 Photoshop CS4 Level 1	23 Access 2003 Level 3 Dreamweaver CS4 Level 1	24 HTML Level 1 Acrobat 8 Level 1	25 InDesign CS4 Level 1	26
27	28 'Instructor was very patient and friendly' -- Cindy M.	29 Illustrator CS4 Level 1	30 PowerPoint 2003 Level 4	Computer Magic Training 4030 Moorpark Avenue, Suite 108 San Jose, CA 95117 Phone (408) 261-2600		