

December 2008

Public Enrollment Classes

SUN MON TUE WED THU FRI SAT

	SUN	MON	TUE	WED	THU	FRI	SAT
	1 Excel 2002/2003 Level 2	2 Quickbooks Level 1	3 Access 2002/2003 Reports and Forms Day 1	4 Access 2002/2003 Reports and Forms Day 2	5 Excel 2002/2003 Level 3 Excel 2007 Level 3 Office 2007 New Features	6	
7	8 Excel 2002/2003 Level 1 Adobe Photoshop CS3 Level 1 Adobe FrameMaker Level 1	9 Project 2003/2003 Level 1 (Day 1) Project 2007 Level 1 Adobe Illustrator Level 1	10 Project 2003/2003 Level 1 (Day 2) Project 2007 Level 2 Excel 2002/2003 Level 2	11 PowerPoint 2002/2003 Level 1 Access 2002/2003 Level 1	12 Computer Basics for New Users	13	
14	15 Adobe Illustrator Level 2 Adobe Photoshop Level 2	16 Adobe FrameMaker Level 2	17	18 Access 2002/2003 Level 2	19 Excel 2002/2003 Level 1	20	
21	22 Excel 2002/2003 Level 2	23	24	25 Christmas 	26	27	
<p>Happy Holidays ~Plan a Corporate Group Class at your location or at ours ~ Contact us at 408-261-2600</p>							
28	29	30	31 New Years Eve 				



Did You Know?

We offer Corporate Group Classes at your site

Consulting ~ PowerPoint, Excel, Access, Word, Macros, VBA & Adobe

Tutoring ~ Personalized training

Public Enrollment classes at our Moorpark Facility

Professional Development ~ Soft Skills Training

4030 Moorpark Avenue, Suite 108
San Jose, CA 95117
Phone: 408-261-2600